

Meeting Agenda - Minutes Worksheet

Team Name: Mendon Upton Multi-Board
 Meeting Number: 2013/14-06
 Date, Time, Location: Thursday, 27 August 2014 // 7:00pm // Nipmuc Regional HS, 3rd Floor, PDC Room, 90 Pleasant Street, Upton, MA
 Meeting Purpose: General Business
 Facilitator:
 Attendees: **Mendon BoS:** Mike Goddard **Upton BoS:** Jim Brochu, Paul Flaherty, Ken Picard; **Mendon-Upton RSC:** Chris Russo, Joe Maruszczak, Phil DeZutter, Leigh Martin, Diane Duncan; **Mendon FinCom:** Rich Schofield, Willem Angenent; **Upton FinCom:** Shawn Craig; **Mendon Town Administrator:** Kimberly Newman; **BVT:** Dr. Michael Fitzpatrick

Minutes Approved:

Agenda Item / Topic	Presenter	Discussion / Conclusion	Action / Responsibility
Call the meeting to order	Facilitator	The meeting was called to order at 7:04pm.	
Approval of meeting minutes (June 12, 2014)	Facilitator	A motion was made to approve the meeting minutes from June 12, 2014. The motion was seconded. The motion was voted and was approved.	Chris will submit the minutes to the Town Clerks for the public record.
Public Comments	Facilitator	None	
Introduction of Members Present	Facilitator		
Presentation by Dr. Fitzpatrick: BVT's budget projections and capital need through the 2017-2018 school year	Facilitator	MF: Provided overview of 13 town equalized assessment as well as the Chapter 70 funding mechanism. BVT's average total budget increase is 2.5% or less. It has been as low as 1.9% and as high as 3%. Driven partially by enrollment. Typically BVT doesn't ask for capital planning dollars as it relies on grants, donations, and other programs. MF presented the Master Planning document and directed attendees to various sections, e.g., capital planning projects/replacements. Advisory committees followed by general advisory committees review capital requests and provide input. Second document presented business strategies and best practices including grants and energy	

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		<p>savings. Third item covers assessment of debt refinancing.</p> <p>PDZ: how does BVT manage special ed needs? MF: One example: dual certified teachers (subject matter plus spec. ed) rather than two separate teachers. Also, only four year school so population is more predictable vs k-12.</p> <p>MF presented budget calendar. RS: number of towns have requested getting BVT budget 60 days earlier than historical. MF next presented breakdown of cost per pupil. RS: what are differences in the 2 grant types, competitive vs entitlement? MF: with an entitlement grant they are made aware of what has been allocated to them.</p> <p>MF: growth is slowing as growing pains are over, they don't have ability to double again. Freshman class is roughly 310 which is largest in school's history and while not at capacity there's not much more room to grow.</p> <p>RS: trying to maintain 5 year budget projection so can we count on 2.5% operational increases per year with no capital spending increase over and above the 2.5% (if our school count doesn't change)? MF: questioned whether that would be bad if the student count changed by more than 5. PDZ: like to find out more on KPIs and arranged to call MF.</p>	
Selection of new leadership		Rich Schofield was selected as next Chair and Willem Angenent as Vice-Chair.	
MURSD Turf Field project		JM: Turf field exploratory committee is looking at feasibility of new turf field. He presented a slide show including rational; data on field use over last year (youth league use) – 2,900 hours of use not including Miscoe and Nipmuc athletics; two comparative projects, Medway and Dudley Charlton; potential sites; next steps (including proposed feasibility study by Gale Associates for 60 day study at a cost of about \$10,000). The ideal for JM and looking at community use for football is Nipmuc with Friday Night football as the anchor.	
Future Agenda items		None	
Other topics not reasonably anticipated by the Chair within 48 hours of calling the meeting to order	Facilitator	None	

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Public Comments		None	
Adjourn the Meeting	Facilitator	The meeting was adjourned at 8:46 PM.	Rich will post the meeting notice and agenda with the Town Clerks and the RSD.

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